

"With Jesus as our guide; we live, love and learn together."

## **Principles**

Holy Name Catholic Primary School's policy is that all children should wear clothing that is in keeping with a purposeful learning and positive ethos.

All children of compulsory school age should wear school uniform when attending school, or when participating in an event organised by school outside normal school hours.

## **Equality, Diversity and Inclusion**

At Holy Name Primary School, we aim to ensure that no member of the school community experiences harassment, less favourable treatment or discrimination within the learning environment because of their age; any disability they may have; their ethnicity, colour or national origin; their gender; their religion or beliefs.

We value the diversity of individuals within our school and do not discriminate against anyone because of 'differences'. We believe that all our children matter and we value their families too. We give our children every opportunity to achieve their best by taking account of our children's range of life experiences when devising and implementing school policies and procedures.

## **Aims**

Our policy is based on the belief that a school uniform:

- promotes a sense of pride in the school
- engenders a feeling of belonging
- is practical and smart
- identifies the children with the school
- is not distracting in class (as fashion clothing might be)
- makes children feel equal to one another in terms of appearance
- reflects the sense both of community and of diversity that the school takes pride in
- is regarded as suitable, and good value for money, by most parents

## **Parental Responsibility**

Parents are reminded that admission to the school is on the grounds that governor approved policies are adhered to. By sending your child to Holy Name Catholic Primary School, you are agreeing to the terms and conditions of these policies.

- It is the responsibility of all parents / carers who send their children to Holy Name Catholic Primary School to ensure that their child fully complies with our school uniform policy.
- We believe that parents / carers have a duty to send their children to school correctly dressed and ready for their daily school attendance.

- We ask that parents / carers ensure that their child has the correct uniform, and that it is clean and in good repair.
- We would NOT discriminate against a child or family having financial difficulties in providing school uniform. A School Uniform Grant may be available to Parents / Carers who qualify – please visit the Sandwell LA website:

[http://www.sandwell.gov.uk/info/200151/education\\_benefits/2178/help\\_with\\_buying\\_school\\_uniform/](http://www.sandwell.gov.uk/info/200151/education_benefits/2178/help_with_buying_school_uniform/)

If parents / carers are unable to comply with the School Uniform Policy for any reason, then **a note should be sent to the class teacher** explaining why this is the case and when it is anticipated that the child will be back in full school uniform.

If any parent would like to modify the school uniform, they should make representation, in writing in the first instance, to the headteacher.

Holy Name Catholic Primary School welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why parents / carers want their child to wear clothes that differ from the school uniform, then the school will look sympathetically at such requests.

## **Governors**

The Governing Body will:

- Support the Headteacher in implementing the School Uniform Policy
- Liaise with the Headteacher to ensure that the School Uniform Policy is implemented fairly and with sensitivity
- Ensure that the School Uniform Policy meets all regulations with regard to equal opportunities
- Ensure that the School Uniform Policy helps children to dress sensibly, in clothing that is hardwearing, safe and practical
- Consider, with the Headteacher, all representations from Parents / Carers for individual children to have special dispensation with regard to wearing of the school uniform
- Require the Headteacher to report to the Governing Body on the implementation of the School Uniform Policy

## School Uniform

N.B. **Trainers** (including black), **crocs** or other similar forms of footwear **are not permitted** or appropriate as these items of footwear are not in keeping with the smart appearance of our school uniform.

Children are to attend school in / with the following items, in a clean and good condition. All polo shirts, sweatshirts and cardigans should be emblazoned with the Holy Name school badge:

- Yellow school polo shirt (emblazoned **with school badge**)
- Dark navy school sweatshirt (emblazoned **with school badge**) *or*
- Dark navy school cardigan (emblazoned **with school badge**)
- Light grey trousers or shorts (**with 'inner' pockets only – no 'combat trouser' style outer pockets**) *or*
- Skirt or pinafore dress (**no 'playsuits'**)\*
- Summer dress (blue/white check) can be worn in the summer term
- Black sturdy, flat soled shoes without 'open toes' and suitable for all weathers (shoe heels should be less than 1.5 inches).
- Shoes should not feature any branded logos, stripes or ticks even if they are all black.

\* N.B. '**Playsuits**' are not allowed as these require disrobing in order to use the toilet.

**Coats:** The school encourages children to spend as much time outdoors as possible, even in inclement weather conditions. Therefore, coats that are suitable to the weather conditions are required. There are no restrictions as to type of coat worn, however it is strongly advised that they are waterproof in nature.

## Nursery School Uniform

- Yellow polo shirt (emblazoned **with school badge**)
- Red sweatshirt or cardigan
- Light grey trousers or shorts (elasticated waist), skirt, pinafore or dress
- Black shoes (no laces)
- Summer dress (red/white check can be worn in the summer term)

## Physical Education (PE Kit)

- Plain unbranded white t-shirt
- Plain unbranded black shorts or skorts
- Black pumps for indoor PE
- Trainers (can be worn) for outdoor PE and games
- PE bag
- Swimming kit (when required)
- Black or dark blue tracksuit bottoms may be worn during cold periods for outdoor PE

**N.B.** PE is a National Curriculum subject and therefore a legal requirement. Children who do not bring PE kit to school may be required to wear clothing provided for them, or if appropriate, complete activities in school uniform. PE Kit should be worn for after school sporting clubs, unless told otherwise.

Children who need to be excused from P.E. or swimming for medical reasons must bring in a letter signed by a parent/carer.

## Personal Equipment

You should provide your child with a **labelled water bottle** in order for them to stay hydrated during the school day (filtered water is available in all classrooms).

If your child has a cold lunch (sandwiches) at lunchtime then they should bring these to school in a **labelled lunchbox** for reasons of hygiene.

There is **no** requirement or expectation for your child to bring a pencil case or box or other items to school.

## Purchasing school uniform

All uniform items can be purchased from 'Schools Plus' on Walsall Road, Scott Arms.

## Labelling

All clothing should be clearly labelled with your child's name. This is especially important, as uniform items look similar and can easily be confused for another child's. The school does not accept responsibility for any lost items.

## Loss and Damage

The school is not responsible for loss or damage of clothing or belongings. If you wish to check the lost property box, then please speak to a member of staff.

## Jewellery

For the safety of pupils and adults working with them, **we do not allow children to wear jewellery** to school (**except for small, plain studs for pierced ears**).

Ear studs will need to be removed for PE and swimming activities. Staff are not permitted to remove or fit studs in ears, this must be done independently by the child. If this is not possible, plasters or tape, **provided from home**, can be applied.

**N.B.** If you are considering having your child's ears pierced please do so at the beginning of the summer holidays when this will not interfere with PE lessons.

Watches may be worn; however, parents are advised that expensive items should not be worn, as the nature of school activities may lead to them being damaged unintentionally.

We do not accept responsibility for any accident, loss or damage caused by or relating to, the wearing of jewellery.

### **Headwear**

We do not allow headwear to be worn during class time or inside school buildings, except for religious or medical reasons. However, caps and hats are actively encouraged for sun protection and winter hats may be worn when it is appropriate to do so.

Plain hair / headbands, preferably blue or black may be worn to keep hair in place.

### **Hair**

Hair should be kept neat and tidy with **longer hair tied back**, plaited or in a 'bun'.

More extreme haircuts, including irregular shaving of the head, bright colouring or patterns are not appropriate. If your child has such hairstyles, it is expected that they will be allowed to 'grow out' and not be re cut or coloured.

### **Make Up**

No make up is to be worn by pupils, this includes nail varnish and temporary tattoos. Perfumes are not permitted, however it is understood that older children may use deodorants and antiperspirant sprays. If used, they should be applied at home and not brought onto school premises. Any such items found on school site will be confiscated.

### **Non compliance**

At Holy Name we will notify parents in writing if their child is not attending school in the correct uniform. The school will grant a maximum period of five working days to address this.

If this requirement is not met, then under the guidance set by the Department of Education, (September 2013), a Headteacher, or a person authorised by the Headteacher, may ask a pupil to go home briefly to remedy a breach of the school's rules on appearance or uniform. In this instance, the parent will be contacted and instructed to bring the correct uniform to school or collect the child from school and return them to school wearing the correct uniform.

This is not an exclusion but an '**authorised absence**'. However, if the pupil continues to breach uniform rules in such a way as to be sent home to avoid school, or takes longer than is strictly necessary to effect the change, the pupil's absence may be counted as an '**unauthorised absence**'. In either case the absence is recorded and reported to the Local Authority.

Unauthorised lateness 'U' and/or unauthorised absence 'O' can lead to parents/carers being referred to the Attendance & Prosecution Service and parents/carers being liable to penalty notices (a fine of up to £120) and/or magistrates court proceedings against them (a fine of up to £2,500 plus costs and/or 3 months imprisonment).

## **Finance**

We understand that for some families finances are tight. We believe that by doing all we can to eradicate fashion items at the school, we are assisting all families in keeping costs down. If you do have a particular problem, or you are unsure about an item of clothing, please do not hesitate to contact the Headteacher, who will deal with your enquiry in the strictest confidence.

## **Objections or complaints**

Objections or complaints about the School Uniform Policy or actions following the above guidance can be addressed to the Headteacher directly, or through the school's governor agreed Complaints Policy (available on the school website).