

## Y5 LIVE LESSONS HOME-SCHOOL AGREEMENT

**To ensure the safety of our pupils and staff during live assemblies:**

- Pupils should be **fully dressed** when participating and ensure clothing is appropriate & non-offensive e.g. not wearing sleepwear.
- There should be **no recording** / **screen recording** taken from the meeting by parents or pupils.
- **Notify the class teacher** of any issues they are aware of which may affect the session (including the security and safety of those involved).
- If the member of staff considers there to be a **breach of safety**, they may **end the meeting** for all pupils or just the individual presenting the risk.
- Where possible, **pupils should be in a communal room** (e.g. lounge/ dining area) in a quiet corner. If this is not possible, we ask that a parent is near enough to be able to hear/see what is going on **without participating** in the meeting.

### GENERAL EXPECTATIONS

Pupils will...	Parents will...
<ul style="list-style-type: none"> <li>• <b>Attend the whole session</b> unless agreed otherwise.</li> <li>• Switch <b>cameras on</b> and keep microphones on <b>mute</b>.</li> <li>• Check what is in camera view to ensure that nothing is on show that you do not wish to be shared.</li> <li>• If your camera is not on, ensure that <b>backgrounds</b> and <b>profile pictures</b> are appropriate.</li> <li>• Follow <b>behaviour expectations</b> that would be in place in school and the rules shared by the class teacher e.g. raising hand up if they wish to speak, ask a questions or request to be taken off mute.</li> <li>• Be <b>respectful and polite</b> throughout the meeting to all members participating by giving their <b>full attention and focus</b>, in the same way as if they're attending face-to-face learning in person.</li> <li>• Pupils <b>must listen to instructions</b> and enable or disable their microphone when requested.</li> </ul>	<ul style="list-style-type: none"> <li>• Act in accordance with the Home Learning Agreement by supporting school in implementing expectations of behaviour and reminding children when appropriate.</li> <li>• Ensure pupils are fully dressed.</li> <li>• Ensure that children are present and punctual for the class assembly.</li> <li>• Ensure that pupils camera background / profile pictures are appropriate.</li> <li>• Be present in checking up on children while using technology online.</li> <li>• It is not appropriate for parents/carers to take part in audio/video conferencing unless invited to do so.</li> </ul>

**At the start of the live lesson your child's class teacher will:**

- Model how to access the basic functions within teams such as switching the microphone on and to mute (for pupils).
- Ensure that everybody understands the rules regarding safeguarding and confidentiality and that they recognise no recordings/pictures (screenshots) are permitted.
- Remind pupils of expectations during the live assembly (listed above).

To **consent** to your child participating in **LIVE LESSONS** [click here](#).