



**"With Jesus as our guide; we love, live and learn together."**

## ***Providing Remote Education for individuals who are self-isolating***

### ***Information to Parents –***

This document has been designed to help share relevant information with pupils and parents or carers about how we will provide remote education. It is aimed to support understanding of what pupils, parents and carers should expect during periods where a pupil is required to isolate due to having the coronavirus but are well enough to work.

Further information on how we can support is available on our school website, in the 'Home Learning' section:

<https://www.holynameprimary.co.uk/page/?title=Home+Learning&pid=9>

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## 1) Remote Education Provision: Information for Parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where a pupil is required to isolate due to having symptoms of COVID but is well enough to work.

### The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Remote education will begin on the second day of your child's absence provided they are well enough to access work.

### Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, DT will not take place from home as this will rely on adult support and a range of resources which school would ordinarily provide for pupils.

## 2) Remote Teaching and Study Time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

| Early Years | Key Stage 1 | Key Stage 2 |
|-------------|-------------|-------------|
| 2.5 hours   | 3 hours     | 4 hours     |

### 3) Accessing Remote Education

#### How will my child access any online remote education you are providing?

Remote learning should be accessed via **Microsoft Teams** for **Y1-6**. From there, children will be directed with videos and instructions to support.

To access this platform, click 'Parent Guide To Microsoft Teams' on the 'Home Learning' tab on the school website.

**Nursery** and **Reception** pupils will have work set via **Tapestry**.

#### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

##### **If you are unable to access a device to complete work on:**

Laptops may be issued upon request. There is an order of priority of who can access the available devices including Pupil Premium status, SEN status and families with siblings. If you require a device, please email the school office for further information:

[headteacher@holynamesandwell.sch.uk](mailto:headteacher@holynamesandwell.sch.uk)

A form will then be sent for you to complete to explain the reasons why you feel you require a device. If we are able to support you, these will be allocated. This will be based on the quantity available to loan and the number of requests made by families.

If we are able to assist, then a loan agreement between school and home will need to be signed by the parent.

##### **If you do not have internet access:**

Please inform school of this issue. In the first instance, we will check your mobile network provider as there is a government scheme which provides additional data allowances by 'hotspotting' through your mobile network provider. To find out if you are eligible, please click here:

<https://www.gov.uk/guidance/get-help-with-technology-for-remote-education-during-coronavirus-covid-19>

If you are not eligible, then please contact school to check your eligibility for a 4G router. If your circumstances meet the government criteria for disadvantaged status, then school can apply for a 4G router on your behalf. A loan agreement between school and home

will need to be signed by the parent.

**If you are not eligible for a device or internet access:**

If pupils have been unsuccessful with a laptop / internet application, then they will be provided with a paper-based pack which will be returned to school at the end of the lockdown period.

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

If a child or small group of children are isolating, work will be sent via Oak National Academy and Microsoft Teams.

This will ensure that pupils have access to a video lesson.

Work will be submitted via Microsoft Teams so that the class teacher can offer feedback.

For English, the class text will be provided to the pupil.

- Oak National Academy / Microsoft Teams & class text for English lessons.
- Reading Plus (KS2) and Oxford Owl will be used to support reading practice.
- Spelling Shed will be used to support spelling practice.
- Oak National Academy will be used to support maths and science lessons which link to the current topic.
- Times Tables Rock Stars (KS2) & Numbots (KS1) will be used for daily mental maths recall.
- My Maths may also be used to support maths teaching.
- All other lessons will be available in Microsoft Teams and you will be directed to the relevant video links / worksheets.

Printed paper packs produced by teachers (e.g. workbooks, worksheets) if pupils cannot access the internet.

## 4) Engagement and Feedback

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- Pupils should access their set work from 9.00am onwards Monday – Friday.
- Each morning a message will be uploaded on Microsoft Teams which will outline the lessons for the day.
- We recommend that pupils and parents create a timetable to suit them. We are happy to support families with this if required.

### TIPS FOR SUCCESSFUL HOME LEARNING:

- **Distinguish between weekdays and weekends**, to separate learning and home life.
- **Designate a working space if possible**, and at the end of the day have a clear cut-off to signal school time is over.
- **Create and stick to a routine**, as this is what your child is used to at school. For example, eat breakfast at the same time each morning and make sure that your child is dressed before starting the 'school' day.
- **Stick a timetable up on the wall** so that everyone knows what they should be doing and when, and tick activities off throughout the day – [click here for a blank version](#).
- **Make time for exercise and breaks** throughout the day to keep your child active.

Pupils will receive regular phone calls from school staff to check how pupils are managing the set work.

**How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- Work will be checked by class teachers on a daily basis and feedback will be provided to pupils.

If your child is not engaging with their work, they will have a day to rectify this. Following this, a phone call will be made from school to home to identify any issues which are preventing engagement and provide support.

- A weekly keeping-in-touch phone call will take place for the next three weeks following the initial home-school conversation to ensure engagement is continuing.
- If there are further concerns, home visits will take place.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Pupils will receive instant feedback through online platforms (such as My Maths / SATs Companion etc.) and daily quizzes and forms which have been set by their class teacher.
- When written tasks are set, pupils will receive a written praise comment to acknowledge the work completed.
- Each week during class assembly, teachers will praise individual pupils and share examples of work completed.

## **5) Additional Support for Pupils with Particular Needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. All SEND pupils are encouraged to continue to attend school during lockdown periods. If a SEND pupil is not attending school then we will work with parents and carers to support those pupils in the following ways:

- SEND pupils who are not attending school will receive two virtual meetings a week to work through their individual learning targets with a member of our school staff.

## 6) Communication with School

### How can I communicate any queries or concerns to school?

Children are able to communicate with their teachers via their online learning platform (Microsoft Teams / Evidence Me).

Our teachers will do our best to support all our families during this unprecedented time. Therefore, if you have any queries or concerns about your child's home learning, you can email the school office:

[headteacher@holyname.sandwell.sch.uk](mailto:headteacher@holyname.sandwell.sch.uk)

If you experience any **technical or log in difficulties**, please email:

[technical.support@holyname.sandwell.sch.uk](mailto:technical.support@holyname.sandwell.sch.uk)

For any other **general school enquiries**, please email:

[headteacher@holyname.sandwell.sch.uk](mailto:headteacher@holyname.sandwell.sch.uk)